



The Navajo Nation **DR. BUU NYGREN** **PRESIDENT**
Yideeskáadi Nitsáhákees **RICHELLE MONTOYA** **VICE PRESIDENT**

REQUEST for PROPOSAL BID: 25-07-3861SB

Navajo Special Diabetes Program (NSDP") is soliciting a Request for Proposal from firm or firms qualified to provide office design and layout services, new furnishings, including delivery and installation services, for Kayenta Wellness Center, Kayenta, Arizona. The office spaces consist of private offices, systems furniture, free standing office furniture, conference room furniture, audio visual monitors/equipment, gym lockers as well as various ancillary furnishings. NSDP expects to begin operations; all furniture should be delivered and installed by December 31, 2025.

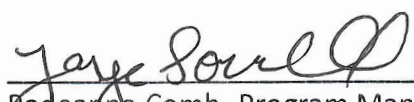
NSDP is soliciting proposals for the purpose of identifying qualified organization /industry and established firm pricing to provide design & layout services, furniture, labor, parts and materials. The successful proposers will be responsible to provide 2D and 3D design and layout services for ideal floor space plan, labor, supervision, materials, AV monitors/equipment, transportation, service, and perform high quality installation work.

NSDP intends to award the contract to the proposer that can establish a contractual relationship with a qualified proposer that can best provide the NSDP with quality services as further described in this RFP.

The proposal format shall include: (1) a narrative outlining the project approach, qualifications, and current workload and capability; (2) a list of past projects completed on the Navajo Nation; (3) a list of three references and phone numbers from recent clients; and (4) copy of license and Insurance Certifications.

The contract will be awarded to the proposer who submits the best proposal in terms of: (1) products and services; (2) experience; (3) credentials; (4) project budget and (5) installation plans and schedules. Four copies of the proposal shall be submitted in a sea led envelope labeled "OFFICE FURNITURE PROJECT" - DO NOT OPEN," to Attn: Sharon Belone, Buyer 1, Administration Building #1, Window Rock Boulevard, Window Rock, Arizona, or mailed to P.O. Box 9000, Window Rock, Arizona 86515. If the respondent is a Navajo Nation business, then the priority status needs to be written clearly on the outside of the proposal package. Bid documents and supplemental information regarding the project will be available online @ www.nnooc.org link: Purchasing. If any questions regarding this Request for Proposal call Sharon Belone at 928-871-6317 or Radeanna Comb at 928-871-6532 or email: Radeanna.Comb@navajo-nsn.gov

The Navajo Nation reserves the right to reject all proposals not within projected budget and may elect to award the contract not solely with the bid amount but the bidder's qualification. The due date for proposal is SEPTEMBER 26, 2025, 5:00 p.m.


Radeanna Comb, Program Manager III
Navajo Special Diabetes Program/NDOH

Date: September 5, 2025

REQUEST FOR PROPOSAL
"OFFICE FURNITURE PROJECT"
Proposal Bid #: 25-07-3861SB

The purpose of this Request for Proposal (the "RFP") is to invite qualified furniture manufacturers/firms to prepare and submit proposals to the Navajo Special Diabetes Program to provide Office Furniture ("Goods") and related services, such services to include (but are not limited to) design/consultation, delivery, and installation ("Services") (together, the "Goods and Services") all in accordance with the Federal and Navajo Nation Laws.

Navajo Special Diabetes Program ("NSDP") is soliciting Bid Proposal from qualified firm or firms to provide furniture, including delivery and installation services, for newly Wellness Center buildings at Kayenta, Arizona. The office spaces consist of private offices, systems furniture, free standing office furniture, audio visual equipment, conference room furniture, as well as various ancillary furnishings, NSDP expects all furniture to be delivered and installed by December 31, 2025, NSDP will provide floor plans for the proposed projects. CAD File Floor Plan documents are available by contacting Lorenzo Chavez at Modular Solutions, Ltd. at 602-952-9741 or email: lchavez@mod-sol.com

CONDITIONS GOVERNING THE PROCUREMENT

This section of the RFP outlines and describes the major events of the Selection Process and specifies general requirements.

SEQUENCE OF EVENTS

This section contains the procurement schedule, an explanation of procurement events, and the general requirements governing this procurement.

SEQUENCE OF EVENTS AND ACTIONS:

1. RFP Issued
2. Proposal Due Date (5:00 PM)
3. Bid Opening will be conducted at 1:00 p.m.
4. Proposal Evaluation and Selection:
5. Expected Award Date

EXPLANATION OF EVENTS AND DATES

September 5, 2025
September 26, 2025
September 29, 2025
September 29 2025
TBA

Pending Financing

Issue RFP - This RFP is issued by NSDP on behalf of the Navajo Nation Purchasing Services in accordance with Navajo Nation Procurement Rules & Regulations and Navajo Nation Laws. NN Purchasing Services and NSDP are the only organization that is authorized to make copies of or distribute this RFP on behalf of the Navajo Nation.

Questions and Clarifications - Between the time of issuance of the RFP, prospective offerors are encouraged to call or email the Program Manager concerning any questions about the scope of the project or the RFP schedule. Additional copies of the RFP can be obtained from NN Purchasing Services.

RFP Amendments - Should any amendments to this RFP be deemed necessary between issuance of the RFP submission deadline, it will be distributed in writing to all recipients of the original RFP. If an amendment requires a time extension, the proposal submission date will be changed as part of the written amendment.

Submission of Proposal- PROPOSAL RECEIVED AFTER THE DEADLINE IS NON~RESPONSIVE. All offerors' proposals must be received for review and evaluation, no later than 5:00 p.m. on September 26, 2025.

Proposals received after this deadline will not be accepted. The date and time will be recorded on each proposal. Proposals must be addressed and delivered to the Purchasing Services Department, Window Rock Boulevard, Administration Building No. 1-First Floor, Window Rock, Arizona, 86515 or mailed to P.O. Box 3150, Window Rock, Arizona, 86515. Proposals must be sealed and labeled on the outside of the package to clearly indicate its response to the Request for Proposals, "OFFICE FURNITURE PROJECT" BID #: 25-07-3861SB.

The proposal package and the Proposal Cost must be submitted separately sealed envelopes and should be marked with "Cost Proposal" and the proper's name. Proposals by facsimile or any other method will not be accepted.

Proposal Evaluation - The Selection Committee will review each offeror's statement of qualifications proposal. Each member, as outlined in this RFP, will allocate points. Each member's point totals will be translated into a numeric ranking of all proposals. The individual member ranking will be totaled together to determine the overall ranking of proposals.

SUBMITTAL REQUIREMENTS

Each bidder shall submit their bidding proposal in the format supplied in this bid package with attached specifications. Each proposal shall be sealed in an envelope marked - "OFFICE FURNITURE PROJECTS". Submit one (1) original Bid Proposal and three (3) duplicate copies. Mark original as "ORIGINAL". Original should contain signatures on any page where a signature is required.

DEVIATIONS

All specifications listed are intended to be preferred function and performance. No specifications should be construed as representing any brand of equipment. Bidders should propose to furnish equipment that comes closest to meeting the detailed of the specification. Were deviations from the specifications are necessary, bidder will render equivalent reliability or performance. If there is insufficient room for detailing deviation, please indicate "see deviation" and attach, clearly indicating the bullet number on any such attachments. Failure to detail all such deviations will provide a basis for rejections of the entire proposal. Substantial deviations will not be considered.

SCOPE OF SERVICES

The successful respondent will be responsible for all aspects of field measurement verification, procuring, ordering, shipping, receiving, inspecting, staging and installing the furniture at one facility location on the Navajo Reservation. Vendor should notify NSDP no later than two business days prior to delivery and installation of the furniture, delivery notification shall be made to Randall Comb, Acting Facility Coordinator, Navajo Special Diabetes Program.

Furniture delivery and installation must be carried out between 8:00 am and 5:00 pm on weekdays, or at other times by mutual agreement. If for whatever reason the delivery is postponed beyond the target completion date of December 31, 2025, the successful vendor shall cover monthly storage costs for up to but not more than one month.

Furnishings include but are not limited to systems furniture, task chairs, conference furniture, and other ancillary pieces.

The respondents will be responsible for supervising the performance of the Scope of Work, including performance by any furniture related subcontractors.

The respondent is responsible for overseeing product orders, deliveries, installations, punch-lists, and reasonable cleanup activities.

Architects will conduct a final walk through upon completion of the project to ensure the furniture package was delivered and installed as anticipated by NSDP.

An electronic copy of the furniture plans and an electronic copy will be made available to vendors upon request only.

PROPOSAL REQUIREMENTS & GENERAL FIRM INFORMATION:

Provide a brief description of your firm, including the following information:

1. Company profile including legal name, company history, and organizational structure
2. Names of all officers, directors, or partners of the firm
3. Address of all offices of the firm
4. Number of employees of the firm

EXPERIENCE AND RESOURCES

1. Describe your firm and its capabilities. Support your capacity to provide the furniture items and related services described in the Scope of Work.
2. Identify specific members of the project team that will be providing services to NSDP. Provide appropriate background information for each such person as well as contact information including email address and telephone number.
3. Please provide at least three (3) references (including a company name, contact name, e-mail address, and telephone number) for organizations or businesses for which you have performed similar work within the past three years.
4. Please indicate in-house or contracted installation and service. If in-house, indicate number of installation/service staff. If contracted, please list contractors) and length of relationship(s) or volume of work completed within the past three years. Please also indicate an estimated installation time for the project layout.
5. Identify any material litigation, administrative proceedings of investigations in which your firm is currently involved. Identify any material litigation, administrative proceedings or investigations, to which your firm or any of its principals, partners, associates, subcontractors or support staff was a party that has been settled within the past two (2) years.

FURNITURE SPECIFICATIONS

1. Provide complete Furniture Specification Sheet. This should include discount structures and lead times for all proposed lines in the designated columns.
2. Provide a line-item breakdown featuring a full bill of materials that include each item listed on the Furniture Specification Sheet. This should include an upholstery grade, model numbers, and other notable features that could affect cost (i.e. arm type, casters, lumbar support etc.).
3. Provide manufacturer warranties for all proposed line items. The selected vendor shall be responsible for warranty labor for the time stated in the manufacturer's written warranty.

COST PROPOSAL

The cost of products and services is one of the factors that will be considered in awarding this contract. The information requested in this section is required to support the reasonableness of your cost proposal.

Please provide a detailed cost proposal on the Scope of Services, Furniture Specification and Description. Include all costs for furniture, shipping, delivery (including all transportation, packaging, crates, containers, insurance, duty and brokerage charges), installation and clean-up (including the removal of non-recycling and recycling waste materials which include but are not limited to dimensional and palette wood, plastics, rigid foams, padding, and metals), related services and any other costs or fees that may be incurred in the performance of the Scope of Work.

Delivery and Installation costs should be broken out.

Should the respondent feel that after hours or weekend work will be required to complete the project on time, please make any necessary adjustments to your labor costs to reflect this possibility and, if applicable, include hourly overtime rates.

AWARD OF BID - REJECTION OF BID

NSDP reserves the right to accept bids all or in part. At the time of acceptance, NSDP also reserves the right to increase or decrease quantities of any item at the same price bid.

NSDP reserves the right to reject any or all bids or to accept any bid that in its judgment will be in the best interest of the public. It is the intention to award a contract to the lowest responsible bidder best meeting the requirements of the NSDP.

NAVAJO NATION SALES TAXES

All work performed within the NAVAJO NATION is subject to the 6% Navajo Sales Tax. On the invoice, the Contractor shall identify the physical location of all work performed. The Navajo Nation shall withhold, from each payment to the Contractor, 6% of the total invoice amount associated with work performed in the Navajo Nation. This amount reflects the Sales Tax due on such invoice amount. This 6% shall be transferred to the Office of the Navajo Tax Commission for the account of the Contractor. The contractor will then indicate on the quarterly tax return required under the Navajo Sales Tax that this amount has previously been paid to the Office of the Navajo Tax Commission. It is hereby acknowledged that withholding amount pursuant to this section in no way removes responsibility from the Contractor as a taxpayer for timely filing of tax returns and timely payment of any amounts, which may be owed for taxes. GSA product is not subject to the Navajo Sales Tax.

CRITERIA FOR SELECTION

Vendors are advised that only complete proposals for all line-items specified will be accepted. Partial or incomplete proposals will void the proposal in its entirety. Each proposal will be reviewed, and a determination will be made based on the following factors:

EVALUATION CRITERIA

Maximum Points:

Professional ability, capacity, and skill of the vendor to perform the work as outlined in Scope of Work-20 points
Ability to perform work within time constraints without delay or interference -10 point
Previous experience working in commercial office buildings - 5 points
Ability to meet specifications set forth in the Scope of Work -10 point
Recommendations by reference -10 points
Conformity to provided base specification - 10 points
Availability of products- 5 points
Cost - 30 points
Total: 100 points

NSDP may conduct interviews with one or more finalists to determine the successful vendor. NSDP's objective is to award the proposal to one vendor. All parties responding to this RFP do so at their own expense. NSDP assumes no responsibility or liability for costs associated with responding to this RFP.

NSDP may at any time during the evaluation process seek clarification from Proposers regarding any information contained within their proposal. Final scores for each Proposer will reflect a consensus of the evaluations.

Any attempt by a Proposer to contact a member of NSDP staff or selected advisors outside the RFP process, to gain knowledge or an advantage, may result in disqualification of Proposer.

INSTRUCTIONS AND NOTIFICATIONS TO PROPOSERS

1. Potential agencies are advised to review all sections of this RFP carefully and to follow instructions completely, as failure to make a complete submission as described elsewhere herein may result in rejection of the proposal.
2. All costs associated with developing or submitting a proposal in response to this RFP, or to provide oral or written clarification of its content, shall be borne by the agency. NSDP assumes no responsibility for such costs.
3. All pricing submitted will be firm and fixed unless otherwise indicated herein.
4. Proposals misdirected to other locations, or that are otherwise not present at the NSDP by the submission deadline for any cause will be determined to be late and will not be considered. For the purposes of this requirement, the official time and date shall be that of the time clock in the reception area of the NSDP.
5. All proposals should identify the firm's proposed team, including those employed by subcontractors, if any, along with respective areas of expertise and relevant credentials. Firms should also provide a delineation of the portion of the scope of work for which each of these professionals will be responsible.
6. The purchase of services under an award made pursuant to this RFP will be contingent on the availability of funds and made at the discretion of NSDP.

7. Awarding this RFP is based on the Evaluation Criteria set forth in this RFP. Vendors are advised, however, that all materials and ideas submitted as part of this proposal and during the performance of any award shall be the property of and owned by NSDP, which may use any such materials and ideas.

ATTACHMENTS:

- W-9 FORM
- NAVAJO NATION DEBARMENT, SUSPENSION AND ELIGIBILITY FORM
- KAYENTA WELLNESS CENTER FLOOR PLAN
- OFFICE FURNITURE DESCRIPTION LISTING
- NAVAJO NATION CONTRACTOR AFFIDAVIT OF NON-COLLUSION FORM

**Request for Taxpayer
Identification Number and Certification**
Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/>	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
<input type="text"/>	<input type="text"/>
or	
Employer identification number	
<input type="text"/>	<input type="text"/>

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

NAVAJO NATION CERTIFICATION
Regarding Debarment, Suspension, and
Contracting Eligibility

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
 - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
 - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
 - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
 - D. Violated contract provisions, including:
 - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
 - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
 - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name

Name of individual signing on Applicant's behalf (print)

Applicant Address

Title of individual signing on Applicant's behalf

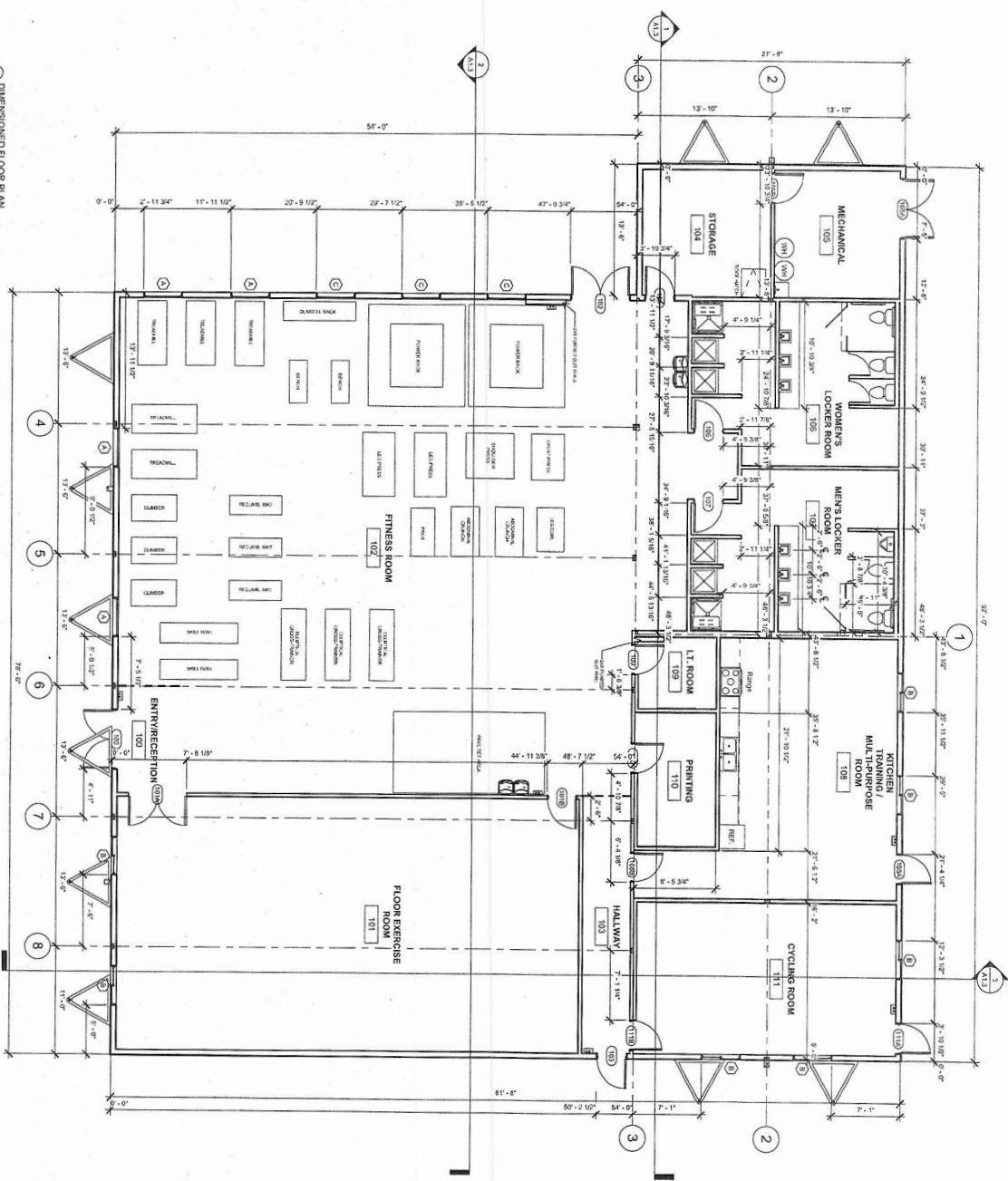
Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date

① DIMENSIONED FLOOR PLAN
3/16" = 1'-0"



	SHEET: DIMENSIONED FLOOR PLAN		This document is an instrument of service only, and shall remain the exclusive property of Modular Solutions Ltd. No reproduction or other use shall be made by any person or firm without the express written permission of Modular Solutions Ltd. Any unauthorized use shall void the architect's seal and signature hereon and no professional liability will result.	PROJECT: KAYENTA	
	PHYSICAL: 5439 S. 43rd AVE. PHOENIX, AZ 85041 (602) 952-9741			MAIL: PO BOX: 15507 PHOENIX, AZ 85060 (602) 952-9741 (AZ FIRM REG. NO. 15990-0)	ADDRESS: NAVAJO SPECIAL DIABETES PROJECT WELLNES CENTER KAYENTA, ARIZONA
	PROJECT: 11077 KAY			NO.:	
	DATE: 2006.06.06 DESIGNER: J. COOPER CHECKER: J. COOPER			REVISION:	

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Navajo Special Diabetes Program
Technical and Performance Specifications on New Office Furniture System
for Kayenta Wellness Centers

PLEASE NOTE THAT NEW OFFICE FURNITURE WILL CONSIST OF PRIVATE OFFICES, SYSTEMS FURNITURE, FREE STANDING OFFICE FURNITURE, CONFERENCE ROOM FURNITURE, AUDIO VISUAL MONITORS/EQUIPMENT, GYM LOCKERS AS WELL AS VARIOUS ANCILLARY FURNISHINGS FOR THE PROPOSED PROJECTS.

THE QUALIFIED ORGANIZATION /INDUSTRY MUST ESTABLISHED FIRM PRICING TO PROVIDE DESIGN & LAYOUT SERVICES, FURNITURE, LABOR, PARTS AND MATERIALS. THE SUCCESSFUL PROPOSERS SHALL BE RESPONSIBLE TO PROVIDE 2D AND 3D DESIGN AND LAYOUT SERVICES FOR IDEAL FLOOR SPACE PLAN, LABOR, SUPERVISION, MATERIALS, AV MONITORS/EQUIPMENT, TRANSPORTATION, SERVICE, AND PERFORM HIGH QUALITY INSTALLATION WORK.

Description Listing:

1. Task Chairs
2. Guest Chairs
3. Reception Chairs
4. Reception Lounge Benches
5. Board Room Chairs
6. Tack Bulletin Boards
7. Dry Erase White Boards
8. Multipurpose Tables
9. Conference Room Furnitures
10. Occasional Tables
11. Steel Lockers
12. A/V Monitors with Cords
13. Audio Speakers with Cords
14. Double Pedestal Workstation Desks with Drawer Locks
15. Overhead Sack-on-Storage with Locks
16. Bookcases
17. Height-Adjustable Table Bases
18. Adjustable Task/Lab Stools
19. Fixed Closed Shelf Lateral Files with Locks
20. Lateral Files with Storage Cabinets
21. Mobile Pedestal Lateral Files with Locks
22. Two Drawer Mobile Filing Cabinets with Locks
23. Heavy Duty Storage Cabinets with Locks
24. Heavy Duty Industrial & Commercial Wire Shelves

NAVAJO NATION CONTRACTOR AFFIDAVIT OF NON-COLLUSION

For _____ (service type) for the _____ (name) Project,
located in the _____ (location) of the Navajo Nation, state of _____,
County of _____.

_____, (Affiant name), being first duly sworn, hereby deposes and says that:

1. He/she is the _____ (job title) of _____ (Entity Name), the Entity that has submitted/is submitting a Proposal, Statement of Qualification, or Bid to the Navajo Nation for the above-named Project;
2. is authorized to represent this Entity for purposes of the declarations set forth herein, and that all such declarations are made on behalf of said Entity and all of its owners, partners, officers, members, employees, officials, agents, or parties-in-interest;
3. is fully informed with respect to the preparation and contents of the Proposal, Statement of Qualification, or Bid submitted by said Entity for the above-named Project, and with respect to all pertinent circumstances regarding submission of said Proposal, Statement of Qualification, or Bid to the Navajo Nation.
4. Said Proposal, Statement of Qualification, or Bid is genuine and not collusive or sham;
5. Said Entity has not in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other entity, bidder, or person, to:
 - a. submit a sham Proposal, Statement of Qualification, or Bid to the Navajo Nation in connection with the proposed contract for which said Proposal, Statement of Qualification, or Bid was/is being submitted, or
 - b. refrain from submitting a Proposal, Statement of Qualification, or Bid to the Navajo Nation in connection with the proposed contract;
6. Said Entity has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any other entity, bidder, or person, to:
 - a. fix any price or fee relating to any Proposal, Statement of Qualification, or Bid of said Entity or of any other entity, bidder, or person, or
 - b. to fix any price, overhead, profit, reimbursement, or cost element of said Proposal, Statement of Qualification, or Bid, or that of any entity, bidder, or person;
7. Said Entity has not, through any collusion, conspiracy, connivance, or unlawful written or oral agreement, secured any advantage against the Navajo Nation or against any other entity, bidder, or person interested in the proposed contract for the above-named Project;
8. All statements set forth herein, and in said Proposal, Statement of Qualification, or Bid submitted to the Navajo Nation, are true.

NOTARY:

Signature of Affiant

Printed name of Affiant

Title of Affiant

Name of Entity

Address of Entity

Entity Employer Identification Number (EIN)

Subscribed and Sworn before me this _____

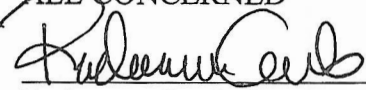
day of _____, 20____

Notary Signature _____

My Commission expires _____



MEMORANDUM

TO: ALL CONCERNED
FROM: 
Radeanna Comb, Program Manager III
NDOH/Navajo Special Diabetes Program
DATE: July 25, 2025
SUBJECT: NSDP Standing Delegation of Authority


Effective immediately and until further notice, please be advised that the following personnel are delegated the authority to act as Program Manager III during my absence:

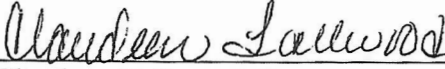
1. Faye H Sorrell, Health Planner
2. Claudeen Tallwood, Program Manager Food Distribution Program

These individuals are authorized to perform all routine duties of the Program Manager III, with the exception of certain documents that require my review, decision, and signature.

Thank you for your cooperation.

ACKNOWLEDGMENT:


Faye H. Sorrell, Health Planner
NDOH/NSDP


Claudeen Tallwood, Program Manager I
NDOH/ Food Distribution Program